



Legend AI Internship Program

Description: The AI Internship program at Legend is designed to provide students with the opportunity to gain relevant professional and research experience in applying AI technology to their preferred field of interest. The program connects students to professional AI experts and researchers, dedicated Legend mentors, and Legend teachers specialized in a wide range of AI fields. The internship program is intended to be taken on a continuous basis until **satisfactory completion** of the internship.

I. Program Organization and Staff

The Legend AI Internship Program will be administered and organized by the following individuals

- **AI Expert**
- **Legend Internship Mentor**
- **Legend AI teacher(s)**

In addition, the following **Legend staff** will act as support to the program, as needed

- **Academic Dean**
- **Student Success Team**

Legend Internship Mentor - An internship mentor will be assigned to each student and will act as the **primary gatekeeper and organizer** of the student's internship. The mentor will:

- Help **evaluate** the student's **academic and skills readiness** for the various internship tasks and projects
- Help **select** the student's **support courses, lectures, and/or seminars** for the student to acquire the needed skills and readiness. This may be done with the consultation and approval of Legend's Academic Dean.
- Act as the **liaison between the student and the AI expert**
- Evaluate the **quality and frequency** of the student's output (research, work, and deliverables).
- Determine whether the **criteria for the satisfactory completion** of the internship have been met.

AI Expert - An AI Expert, who is a dedicated professional in the field of AI, will determine the projects and research topics of interest for the students. These topics will be selected in consultation with the Legend Internship Mentor and will be **tailored to the specific needs of the student**

Legend AI teachers - Legend teachers who are experienced in teaching AI subjects in a variety of fields and applications, will be providing **supporting instruction** in the form of a dedicated course or a series of seminars.

II. Intern Responsibilities and Commitment Requirements

1. Time Requirement - Students are expected to commit to a **minimum of hours** to dedicate to the internship program. Note: The hours requirements **may be modified and negotiated according to the needs and time constraints** of the students. The **final arrangement and commitments will be communicated clearly at enrollment time**.

The following table breaks down the commitment level required **for each type of activity**

- **Mentorship Sessions** – student is required to meet with their mentors
- **Independent Research/Work** – Student is required to dedicate a certain number of hours towards specific research or work as indicated by the AI expert and the Internship Mentor
- **AI Class or AI Seminar** - student is recommended to select an AI course from the AI program list of courses. (Optional for rising Seniors)

Term	Min Total Commitment Hours per Week	Min Mentorship Hours per Week	Min Research/Work Hours per Week
Summer	10 hours	2 hours	8 hours
Fall/Spring	3 hours	0.5 hours	2.5 hours



- 2. Deliverables Requirement – Students will be expected to provide some deliverables at regular intervals during their internship.

These deliverables will include but are not limited to:

- **video journals** detailing the work performed, achievements, roadblocks, and what was learned during that period.
- **1 slide presentation** summarizing the student’s research findings or product created
- **1 professional college level research paper** – detailing the student’s research findings or product created
This paper may be submitted for publication at the end of the internship..

The following table breaks down the quantity of deliverables required

Term	Video Journal	Slide Presentation	Professional Research Paper
Summer	1 per week	1	1
Fall/Spring	1 every 2 weeks	1 per term	1 per term

- 3. Renewable Option – Students may renew their commitment to the AI Internship Program every term.

III. Internship Benefits and Learning Outcomes

The AI Internship Program provides the following benefits and opportunities:

- **UC Honors credits – 5 credit hours – renewable each term**
- **Access to AI College Level Instruction** in a wide range of AI related fields by dedicated instructors
- **Research and Professional Experience in AI**
- **Personalized Mentorship** by Legend staff
- **Networking and Professional Contact** with AI Researchers and Professionals in both Academic and Industry,

IV. Internship Qualifications

- Students must be enrolled **Legend students** in good academic and administrative standing.
- Students must be currently enrolled **in at least 1 class at Legend** at the time of joining the internship program,
- Students are **expected to conduct themselves in a professional, responsible, and courteous manner** towards all members of the program, including AI Experts. Legend staff, and other Legend students. They are expected to cite their sources and attribute credit to all sources and outside assistance they might have received, especially for their deliverables.
- Students may be required to **take or have taken supporting courses** for certain types of research and projects.
- Students and Parents **must sign an Internship Contract** with Legend administration agreeing to requirements and qualifications for internship admission.

V. Grading and Evaluation Policy

Students will be graded and evaluated for the AI Internship course according to the following policy

Video Journal	10%
Slide Presentation	30%
Paper/Publication	40%
Attendance	20%

Mentors and AI Experts will also provide a written evaluation summary of student’s performance and quality of research or work, level of contribution, work ethic, and level of professionalism.

The grades of other AI courses will not affect or inform the grade of the AI Internship program.



VI. Application Procedure

To apply for the Internship Program

- Students **must send an email to the Legend Principal or the Legend Dean of Academics** via email expressing interest in the program and reasons for interest
- Students must **provide a Resume** or Curriculum Vitae listing the student's academic background and relevant technical experience (ex: participation in Hackathon, courses in Computer Programming, etc.)
- Students must **provide school transcripts**
- Students must provide a **list of specific fields of interest and/or hobbies** (ex: Medical Innovative Technologies, Image Processing, Modern Music Composition, Poetry Writing, Sport Statistics, etc.)
- Students must **enroll in the AI Internship Program course**

Application deadlines

- **Summer: July 1**
- **Fall: September 1**
- **Spring: February 1**